

# BOARD OF EDUCATION

**MICHAEL J. TESTANI**  
Superintendent of Schools

City Hall - 45 Lyon Terrace  
Bridgeport, Connecticut 06604

**MEMBERS OF THE BOARD cont.**

## MEMBERS OF THE BOARD

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**BOBBI BROWN**  
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**JOSEPH SOKOLOVIC**

**CHRIS TAYLOR**

Bridgeport, Connecticut

June 7, 2021

Board Members:

A meeting of the Contracts Committee of the Board of Education will be held on Thursday, June 10, 2021, at 5:15 PM via Microsoft Teams Video Conference Call. A link to view the meeting will be made available to the public through <https://www.bridgeportedu.net/stream>.

## Agenda

1. Approval of Minutes: May 20, 2021
2. Discussion of Possible Referral to the Board for Approval of Municipal Energy Opportunities Project at the Thomas Carroll Nutrition Center with the United Illuminating Co.

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Joseph J. Lombard  
Secretary  
Board of Education

## BBOE Contracts Committee Members:

John Weldon (Chair)  
Joseph Lombard  
Joseph Sokolovic  
Tony Pires (Staff)

Thursday, May 20, 2021

MINUTES OF THE MEETING OF THE CONTRACTS COMMITTEE OF THE BRIDGEPORT BOARD OF EDUCATION, held May 20, 2021, by video conference, Bridgeport, Connecticut.

The meeting was called to order at 6:04 p.m. Present were members Chair John Weldon, Joe Sokolovic, and Joseph Lombard. Board member Albert Benejan was present.

Mr. Lombard moved to approve the committee's minutes of April 22, 2021. The motion was seconded by Mr. Weldon and approved by a 2-0 vote. Members Weldon and Lombard voted to approve. Mr. Sokolovic abstained.

The next agenda item was on a contract for temporary, noncertified staff services with Kelly Services, from July 1, 2021, to June 30, 2024.

Marlene Siegel, chief financial officer, said she would present on three proposed contracts for temporary, noncertified staffing services. The three vendors are Kelly Education, Global Solutions Group, and Midtown Group. She said there were 11 bidders on the RFP approved by the board.

Ms. Siegel said an evaluation committee reviewed all eleven proposals, scored and ranked them. It was decided to offer the top three an opportunity to enter into nonexclusive contracts.

Ms. Siegel said the three proposed agreements are in a similar structure and all have been reviewed by the city attorney. They include all required insurance and indemnification provisions. Preference is to be given to Bridgeport residents in recruitment and selection of candidates.

Ms. Siegel said there are five job titles in the agreements, with the district having the ability to add additional titles. All contracts run from July 1, 2021, to June 30, 2024. The terms include an option for the district to extend the contract by one or two additional years.

Ms. Siegel said the CFO will give the authorization for all temporary, noncertified services, which will be transmitted to Mr. McNamara, the assistant director of HR, who will contact the companies' designated liaison, in order to maintain internal controls.

Ms. Siegel said the vendor with the lowest rate for the particular position will be the first choice. If that vendor is not able to fulfill the request, the district has the option of cancelling the request and submitting to the vendor with the second lowest rate, with the same procedure used with the third vendor.

In response to a question, Ms. Seigel said three vendors were chosen because it would give the district optimum flexibility when trying to fill positions and because of the time and effort it takes to negotiate such contracts.

Mr. Weldon asked if there was a clear demarcation point in the bidders. Ms. Siegel said the three chosen had the highest scores. Mr. Weldon said he is accustomed to seeing if you select a group that they are heads and shoulders

above the rest of the bidders. He said he did not want it to be an issue with bidders who were very close to the top three.

Ms. Siegel said she did not believe there would a basis for that type of claim because the RFP did not indicate the district would select a specific number of vendors. Mr. Weldon said he believed in the future there should be a statement defining how the pool of vendors will be established.

Mr. Lombard moved *“to enter into a contract for temporary, noncertified staff services with Kelly Services, for the period of July 1, 2021, to June 30, 2024, as presented by staff.”* The motion was seconded by Mr. Sokolovic and unanimously approved.

Mr. Lombard moved to *“approve a contract for temporary, noncertified staff services with Midtown Personnel, Incorporated, d/b/a The Midtown Group, for the period, of July 1 2021 to June 30, 2024, as presented by staff in the prior item.”* The motion was seconded by Mr. Sokolovic and unanimously approved.

Mr. Lombard moved to *“approve a contract for temporary noncertified staff services with Global Solutions Group, Incorporated, for the period of July 1 2021 to June 30, 2024.”* The motion was seconded by Mr. Sokolovic and unanimously approved.

The next agenda item was on approval of the food and nutrition services request for 2021-2022 bid solicitation.

John Gerrity, director of food and nutrition services, said this was the annual food item request to go out to the market, which includes commodities and non-commodities.

Mr. Gerrity said he was requesting the extension of 2021 bid awards through 2021-22. He said about ten companies agreed to extend their pricing through another year, including the dairy provider, Cream-O-Land out of New Jersey.

Mr. Gerrity said the balance of the request is to solicit food product bids for 2021-22.

In response to a question, Mr. Gerrity said the purchasing department indicated the contracts are eligible for a one-year extension. He said he did not know if an option year was explicitly stated in the solicitation last year, but he could review that and provide an answer for the board meeting. Mr. Weldon said unless it's explicitly stated that we can add an option year he would be hesitant to do that because we don't know if a competitor would undercut the pricing.

Mr. Gerrity said he would withdraw the extension request if the clause was not present and go out to bid on everything. He noted in these inflationary times to agree to lock in current prices might be attractive to companies.

Mr. Sokolovic moved *"to refer this matter to the full board for its consideration and possible approval."* The motion was seconded by Mr. Lombard and unanimously approved.

The next agenda item was on the second amendment of the professional agreement with The University School(TUS) for expelled students educational services.

Dr. Victor Black, executive director of secondary education, said we leveraged an expulsion program in the past year that involved remote access through Teams. He said we are

now looking to extend the TUS agreement for another school year. He said during this year we're looking to build our own internal program for expelled student and extending this agreement will give us time to implement the internal option.

Tony Pires of the business office said the extension had been reviewed by the city attorney's office and is in compliance with the procurement process. He said this is the second amendment to the original agreement.

In response to a question, Mr. Pires said TUS agreed to hold the same price as last year for thirty slots. The slots are paid for whether they're used or not.

In response to a question, Dr. Black said this year the expelled students used a remote option with their regular teachers. Mr. Sokolovic said if we could implement that with live streaming from classrooms that would give students six-plus hours of instruction instead of four hours from TUS.

Dr. Black said the agreements in place with MOUs with the union about streaming classroom instruction will expire. He said it is less than optimal to have teachers working with both streaming and in-person instruction, and the dual instruction takes away from in-person learners. He said the planned program will cost more because staff have to be available during a time that they're not involved in traditional instruction. The expelled students requires a level of separation from the traditional environment.

In response to a question, Mr. Pires said it had always been the case that we pay for the slots at the TUS so they can hire staff accordingly since the district does not know how many expelled students will need services.

Mr. Sokolovic moved *“to refer this item to the full board for its consideration and approval.”* The motion was seconded by Mr. Lombard and unanimously approved.

Mr. Lombard moved to adjourn the meeting. The motion was seconded by Mr. Sokolovic and unanimously approved.

The meeting was adjourned at 6:39 p.m.

Respectfully submitted,

John McLeod

DRAFT

<b>Company</b>	<b>First Meeting</b>	<b>Proposal Received</b>	<b>Total Project Cost</b>	<b>Utility Incentive</b>	<b>%</b>	<b>Cost to FNS</b>	<b>%</b>
<b>Artisenergy, 362 Industrial Park Rd., Suite 7, Middletown, CT 06457</b>	<b>2/10/2021</b>	<b>4/13/2021</b>	<b>\$ 271,254</b>	<b>\$ 217,003</b>	<b>80%</b>	<b>\$ 54,251</b>	<b>20%</b>
<b>Efficient Lighting Consultants, 31 Pecks Lane, Unit 2, Newtown, CT 06470</b>	<b>5/11/2021</b>	<b>5/18/2021</b>	<b>\$ 101,019</b>	<b>\$ 80,816</b>	<b>80%</b>	<b>\$ 20,204</b>	<b>20%</b>
<b>Energy Solutions, 100 Beard Sawmill Road, Suite 620, Shelton, CT 06484</b>	<b>5/13/2021</b>	<b>5/20/2021 5/26/2021 6/1/2021</b>	<b>\$ 200,812</b>	<b>\$ 160,650</b>	<b>80%</b>	<b>\$ 40,162</b>	<b>20%</b>



Monthly Payment	Loan Term (Months)	Interest Rate%	Estimated Annual Energy Savings kWh	Estimated Annual Energy Savings	Lighting	New/Retrofit
\$ 2,260	24	0%	344,768	\$ 52,190	Change to LED	Premium Retrofit
\$ 842	24	0%	87,303	\$ 22,102	Change to RAB LED Fixtures	New
\$ 1,673	24	0%	283,808	\$ 39,733	LED Lighting & Advanced Control Strategies & Technology.	New and Retrofit

**Scope of Work**

Refrigerators/Freezers	Kitchen Exhaust Hoods	Disposal of Hazardous and Non Hazardous Waste	Door Heater Controls	Workmanship:
Walk-in Refrigerator /Freezer replace evaporator motors with ECM motors	replace motors with VFD motors	Yes	Yes	Not Stated
ecoAZUR Processor Panel with BACnet & Cloud	ecoAZUR Processor Panel with BACnet & Cloud	Yes	No	Efficient Lighting Consultants one year labor
Increased efficiency through Motor replacement w/ ECM's & Advanced Control Technology.	Increased efficiency through Motor replacement w/ VFD's & Advanced Control Technology	Yes-Mandatory	No	Johnson Controls VFD hoods 3 yrs.

## Warranties

LED:	Ballasts:	Non-Lighting:	Program Ends
MaxLite -10 year-year Lithonia - 5-year limited warranty.	Not Stated	Not Stated	30-Jun
Manufacturer's materials warranty for five years	Manufacturer's materials warranty for five years	All non-lighting comprehensive work warrantied by sub-	30-Jun
Manufacturer's materials warranty for five years - two years labor	Manufacturer's materials warranty for five years - two years labor	Refrigeration Manufacturer's warranty for two years labor & materials	30-Jun



100 Beard Saw Mill Road, Suite 620, Shelton, CT 06484

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June 7, 2021

John Gerrity  
City of Bridgeport  
113 Federal Street  
Bridgeport, CT 06606

Dear John:

This is a quick note to clarify the differences in the estimated kWh savings and cost from our original letter, as to the LOA provided today by the United Illuminating Company.

The additional cost to the T.C. Nutrition Center comes from the additional freezer room that was not included in the original quote. We spoke about that in a subsequent telephone call and determined that we wanted to fix the existing issue with the 1<sup>st</sup> freezer already having replaced the original lighting with inadequate LED lighting. And we agreed that all the freezer lighting should match and be brighter than it is now. That addition not only caused the project costs to go up, but also caused the savings to decrease.

In addition, the spreadsheet we used to estimate the savings is different than the one that UI uses; our spreadsheet estimates what we believe to be the real savings, whereas UI's caps the savings, so as to be careful in estimating a conservative amount. Differences often occur depending on the specific circumstances when designing different technologies in different buildings, with different products. Having a basis of agreed upon savings, from UI, that we can all agree on, is another one of the helpful benefits of this generous program.

All in all, this projects bottom line is a project with much expected savings, incentives, and a positive cash flow, that the City of Bridgeport can count on from the first fixture installed to the many years of energy and maintenance savings created through our design.

We look forward in helping your Center run more efficiently and by providing all new lighting that will help your workers happier and more productive.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Auer".

Robert Auer  
President  
Energy Solutions, LLC